**Unitarian Universalist Society**

**Board of Trustees**

**Minutes of SPECIAL MEETING**

**7:00pm, November 28th, 2022**

**Present**: Rochelle Honey-Arcement (President), John Bowman (Vice President), Mike Pavelich (Treasurer), Christine Etler (Secretary), Alan Swanson (past President), Jerry Wetlaufer (Financial Trustee), Diana Henry (Trustee), Hazel Seaba (Trustee), Julia Audlehelm (Trustee),

**Absent:** Rev. Diana Smith (Ex-officio)

**Meeting opened** @ 7:00pm

2023 Spending Directive

We discussed the development of a directive (from the board to Rev Diana) related to the 2023 budget which can guide UUS operations/programs. Draft directive: *By mid-year the revenue from rentals and community engagement programs must cover the costs of those programs*. Before issuing the directive, we need to make it more specific and define how it will be measured. We should define rental costs & rental revenues; what community engagement programs are and their costs and revenues; describe process and responsibilities for assessing that the directive is fulfilled, along with a deadline date. We will revisit this discussion at the regular monthly board meeting in January.

2023 Budget

We discussed possible changes to the proposed 2023 budget in light of feedback that was provided by Reverend Diana who was not previously available during our last board meeting due to her medical leave.

Motion by Bowman: Approve 2023 expense budget of $610,000; seconded by Swanson.

Motion passes with 8 votes in favor and 1 abstention

**Meeting adjourned** (time not recorded)

After meeting:

Following the meeting, a motion was distributed by email to approve an edit to the December Congregational Meeting agenda to reflect the change in the proposed 2023 budget from $620,000 to $610,000. The record of the email vote will be recorded separately from these minutes.

*Meeting Minutes submitted by Christine Etler, Board Secretary*